ANNUAL REPORT

DEPARTMENT OF SPECIAL COLLECTIONS

COLUMBIA UNIVERSITY LIBRARIES

1953 - 1954

Department of Special Collections
Annual Report
July 1, 1953-June 30, 1954.

In addition to the statement of the current acquisitions program of the department of Special Collections, already presented, and the statistical details, appended hereto, the following developments of the report year should be recorded.

I. Use of the Collections

A reduction occurred in readers' use of Special Collections materials as compared with the figures for the preceding year. While in part this reduction may be attributed to the transfer of the microfilm collection to the S.L.S. library, effected during the year, the fact remains that the general level of use, excluding that of microfilms, follows a fairly predictable pattern; and this indicates that the peak record of 1950-51 was due to non-recurring factors.

In the report year, 3,893 reader visits were made to consult 10,136 items (this does not include 218 visits to consult 244 microfilms before the latter were removed). These figures compare with 4,199 reader visits for 11,419 items in 1952-53; 3,644 visits and 8,948 items in 1951-52; and 4,846 visits and 11,830 items in 1950-51.

II. Growth of the Collections

This year 3,855 current acquisitions were cataloged for Special Collections. The removal of 2,700 reels of microfilms resulted in a net gain of 1,155 items, bringing the present total of books in Special Collections to about 187,655. Add to this 594 Historical Maps, recently transferred to Special Collections, for a grand total of 188,249.

In addition to current cataloging, some progress is to be noted in the cataloging of former acquisitions. This year 238 Coykendall books, 8 Kilroe

(Tammany) items, and 2,178 Seligman books were so treated. Furthermore, the groundwork was laid for two special projects involving the cataloging of the graphic arts materials (Book Arts and Typographic) and of the Gonzalez Lodge collection. The graphic arts project was gotten under way as the year closed.

Before the removal of the microfilm collection 43 items in that category were cataloged; and 393 separate manuscripts and eleven manuscript collections (involving 84 boxes) were listed and described by the department staff.

There remains a backlog of at least 73,296 uncataloged books in Special Collections.

The above figures do not reflect some of the as yet unprocessed lots that have been acquired recently by gift and purchase. The following notes list some of the more notable acquisitions.

By gift:

During the year 249 books, 171 manuscripts, 1 object, and 12 collections, representing an estimated value of $32,436.32, were received in Special Collections as the result of gifts and bequests. Of these, 180 books, 64 manuscripts, and 2 collections, with an estimated value of $21,168.57, came from Friends; 21 books and 1 object (a Robert Hoe hand-press), valued at $190.00, resulted from the Graphic Arts program; 4 books, 2 manuscripts, and 3 collections, valued at $5,715.00, came from faculty members and others directly connected with Columbia University (not including those listed as Friends); and 44 books, 105 manuscripts, and 7 collections, with an estimated value of $5,362.75, came from various other sources

Among the more notable gifts this year were:

1. 30 forgeries by T. J. Wise and related material; anonymous gift of a Friend.
2. A group of 103 volumes by English and American authors; Mr. Frederick Coykendall, a Friend.

3. Dupont's Extracts from private journal letters, 1885; Mr. Malcolm Decker, a Friend.

4. 13 first editions of Beatrix Potter's "Peter Rabbit" books; Mr. and Mrs. Solton Engel, Friends.

5. Gibbon, Decline and Fall of the Roman Empire, 6 vols., 1776-78, 1st issue, in original boards; Mr. and Mrs. Solton Engel, Friends.

6. Poe, Al Aaraff, 1829, 1st edition, presentation copy; Mr. and Mrs. Solton Engel, Friends.

7. 33 volumes inscribed by Brander Matthews; Mr. Ian Forbes Fraser.

8. Correspondence and professional papers of the late Professor Robert Murray Haig; presented by Mrs. Haig.

9. The New Testament in Geez and Amharic, manuscript on vellum; presented to the University by His Imperial Majesty Haile Selassie I, Emperor of Ethiopia

10. The Manuel Komroff Collection, first part, consisting of 44 items including manuscripts, typescripts, letters, and inscribed copies; Mr. and Mrs. Manuel Komroff.

11. Lenin, What is to be done (in Russian), 1902, 1st edition; Mr. Valerian Lada-Mocarski, a Friend.

12. Lenin, One step forward, two steps back (in Russian), 1904, 1st edition; Mr. Valerian Lada-Mocarski, a Friend.

13. Collection of more than 2,000 books, manuscripts, scores, and correspondence of the late Professor Daniel Gregory Mason; presented by Mrs. Mason.

14. Collection of the personal and professional correspondence and papers of Professor Allan Nevins; gift of Professor Nevins, a Friend.

15. Letter from Benjamin Franklin to Rev. Samuel Johnson, 27 Oct. 1753; Mr. Edmund A Prentis, a Friend, and Mrs. Katherine Prentis Murphy.

16. Collection of 36 letters from Mark Twain to Mrs. Benjamin Rogers; from Mrs. Rogers.
17. A collection of medallions; bequest of Mr. William J. Strassburger.
18. Collection of 225 volumes of early book-dealer and auction-house catalogs; Mr. Walter Toscanini.
19. 134 letters (including 39 photostats) from James Truslow Adams; from various donors.
20. A Robert Hoe hand printing-press; American Bible Society.

In addition to the above, notice should be taken of a gift of $3,040 from Mr. and Mrs. Solton Engel for the redecorating and alteration of the library exhibition cases on the third floor of Butler Library. As the report year ended this work had not been completed.

By Purchase:

A number of notable purchases have been made this year, chiefly from endowed or gift funds. On the Bancroft Fund, purchases of individual items of high value and interest were almost too numerous to list. The following collections, however, should be noticed:

1. Beauregard-York Civil War papers, 500 pieces.
2. Autograph letters, John Adams to William Tudor; 16 pieces.
3. Business records of the firm of J. B. Dickinson, et al, which operated packet boats and clipper ships, 1850-1868; 47 volumes of ledgers and letter books containing 11,450 letters.
4. Civil War letters and diaries; 1229 pieces.
5. Charles Stewart Daveis collection relating to the Maine-Canada boundary dispute, 1827-1842, and other matters; 1700 pieces.

6. Otis-Gay papers, American, 18th-19th centuries; over 5000 pieces.
7. Gouverneur Morris papers; about 1500 pieces.

On the Gonsalez Lodge Fund, numerous purchases were made, including 10 incunabula, being various rare editions of the works of Aesop, Cicero, Sallust, Servius, Terence, Theocritus, and Vergil.

On the David Eugene Smith Fund, the outstanding purchase was a 13th-century manuscript containing a number of astronomical treatises, some of which are unpublished and unlisted in the standard sources.

III. Other Developments

Several notable changes have taken place in the Department, beyond the usual routine accomplishments noted elsewhere in this report.

1. Acquisition of the Historical Maps Collection, transferred to Special Collections from the Geology Library; 594 items. 1 May 1954.
2. Transfer of the microfilm collection (2700 reels) and reading machines to the S.L.S. Library, effective 1 October 1953.
3. Inclusion of the S.L.S. Library under the administration of the Head of Special Collections, effective 1 July 1953.
4. Beginning of the cataloging project for graphic arts materials, about 15 June 1954.
5. Appointment of part-time cataloger (Mrs. Roberta Ennis) for American manuscript collections. This regularizes procedures already tried out in connection with the Gumby, Wesley Clair Mitchell, and Charlemagne Tower collections.

IV. Public Exhibitions

Three major exhibitions were staged during the year.

1. Hector Berlioz, in celebration of the 150th anniversary of his birth. November 1953 - March 1954.
2. Alexander Hamilton; recently acquired manuscripts and books. January - March 1954.
3. Banned Books. April - June, 1954. (Due to its great popularity, selections from this exhibit were continued on display through the 1954 Summer Session.)

Two exhibit cases in the Circulation Department were utilized for a series of showings of selected "Columbia Treasures". Other lesser exhibits were displayed from time to time, chiefly in the two cases at the front entrance of Butler Library.

Mention has already been made of the gift by Mr. and Mrs. Solton Engel for the rehabilitation of the upright cases on the third floor. As the report year ends, Mr. and Mrs. Engel have also agreed to present funds for the appointment of a special exhibitions assistant for one year, beginning September 1, 1954.

Respectfully submitted,

Roland Baughman
Head of Special Collections

RB:AQC

CIRCULATION

ANNUAL REPORT ~~MONTHLY~~ STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY ~~Special Collections~~

DATE: ~~July 1, 1953 - June 30,~~ 1954

Units	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non-reserve
	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			8994			5
Unbound periodicals						
Vertical file						
Graphic materials						
Microfilm			244			
Phonograph records						
Catalogs						
Rental reserves						
Mss.			1142			
Sub-total			10380			5
TOTAL						
GRAND TOTAL						10385

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan service	1
B. Local interlib. loan service	37
C. Intralib. loan service	1044
D. Photo service	142
E. Technical services	4072
TOTAL	5296

Attendance: Total door count	3893
Attendance: Average spot check	
Hours open during month	2592
Receipts for Rental reserves	

For "Notes and Comments" use additional sheet.
R36(750)U

Annual Report 1953-54

	1953-4	1952-3	1951-2	1950-1
Readers visits - Books & ms.	3893	4199	3644	4846
Readers visits - microfilm	218	1026	939	1035
Total Readers visits	4111	5225	4623	5881
Use on premises - Books & ms.	10136	11419	8948	11830
Use on premises - microfilm	244	875	845	633
Total use on premises	10380	12294	9793	12463
Circulation	5	17	1	40
Intralibrary loan	1186	1936	1173	1192
Local Interlibrary loan	37	33	5	15
Interlibrary loan (direct)	1			
Cataloging Department	(3304)	(2789)	(2461)	(2326)
Binding Department	(768)	(402)	(678)	(713)
Total use	11609	14280	10972	13710

Note: Figures in parenthesis not included in total.

Microfilm transferred to School of Library Service Library as of October 1, 1953.

Growth of the Collections

New Acquisitions catalogued: 3855

"B"	2900
Book Arts	159
Columbiana (doc. diss.)	220
COA (Masters essays)	108
COP (Pulitzer)	9
"B" (mss. catalogues)	15
B" (doc. diss)	327
Bronson Howard	2
Park Benjamin	35
Reference	23
"X"	53
"Z"	4

Previous acquisitions catalogued: 2424

Coykendall ("B")	238
Kilroe	8
Seligman	2178

Total books catalogued.....6279

Microfilm catalogued..... 43

Manuscripts catalogued..... 393

Manuscript Collections catalogued (ca. 84 boxes) 11

Uncatalogued acquisitions (books and bound mss.) 204

Berlioz 24
Lodge 101
Matthews..... 33
Plimpton..... 12
Smith..... 34

Microfilm transferred to S.L.S. ..... ca 2700 reels

Total number of books and bound mss 6/30/53.....	186, 275 ca.
New acquisitions catalogued.....	3, 855
New acquisitions uncatalogued.....	204
Total number of books and bound mss 6/30/54	190, 334 ca.

Annual Report 1953-1954

Purchases

Fund 400 Bancroft

Beauregard and York. Manuscripts. Civil War papers and publications. $300.

Fund 4-293 Special Collections-Bancroft

(Adams, John), 16 autographed letters from John Adams to William Tudor. $1,700.

Business Records of the firms of J. B. Dickinson, Wakeman, Gookin & Dickinson; and Wakeman, Dimon & Co. who were owners and operators of Packet Boats and Clipper Ships at New York City from 1850 to 1868. Total of 47 major items. $1250.

Chesapeake and Ohio Canal...Collection of..., 1823-1851. 34 items. $300.

Civil War Manuscript Collection - Letters, diaries, etc. $935.

Daveis, Charles Stewart, Collection of manuscripts, 1700 pieces. $675.

Morris, Gouverneur, Collection of original manuscript papers which include a large and important correspondence and a large collection of Morris' diplomatic papers. Formerly the property of Mrs. Hetty Gouverneur Menzies, a descendant of Morris.
$13,000.- Fund 4-293 Special Collections Bancroft
10,000.- Fund Bancroft Reserve
$23,000.

New York Laws, 1752, Volume I, large paper, annotated by William Smith. William Smith's own copy, with 98 pages of manuscript at the end entirely in his autograph...New York, Printed by James Parker, 1752.
$450.

Otis-Gay correspondence and papers, 18th and 19th centuries. $5,000.

Fund 497 Lodge

Aesop, Vita, ..., (Venice, 1498). $446.50.

Cicero, De Officiis, Venice, 1474. $352.50.

Cicero, Epistolae ad Brutum, ad Quintum Fratrem ad Atticum. Bound with De Oratore, Venice, Valdarfer, 1470. $950.

Cicero, Marcus Tullius, Epistolae ad familiares, Venice, Wendelin von Speyer, 1470. $580.

Cicero, Paradoxa, Johann Numeister, Albi, 1481. $375.

Sallust, Ex Libris Historiarum, Rome, Pannartz, 1475. $685.

Servius, Commentarii in Virgilii Opera, Rome, Ulrich Han, ca. 1470. $1,350.

Terence, Comoediae, Naples, Printer of Silvaticus, 1474. $1,485.

2 β Theocritus, Idyllia (in Greek), Venice, Aldus, 1495-96. $275.

1 β Vergil, Opera, Florence, 1487. $705.

Exhibitions 1953-54

Eight exhibitions ranging from one-case shows to full scale - 15-case - exhibitions were prepared during the year.

1 - November 1953 - March 1954 Hector Berlioz
In celebration of the 150th anniversary of his birth. Butler, 3rd floor

2 - November 1953 - Charles Claar. In Memoriam.

3 - January - March 1954 Alexander Hamilton
An exhibition of recently acquired Hamilton manuscripts and other materials. Butler, 3rd floor

4 - Two exhibition cases placed at either side of the Circulation Desk area (Butler, 3rd Floor) have been used to exhibit a series of "Columbia Treasures." Shown this year were
a - Gibbon - Decline and Fall of the Roman Empire First Edition, large paper.
b - Poe, Edgar A. - El - Araaf
c.- Washington, George - Diaries

d - Material relating to Samuel Johnson, first president of King's College. (Recent gifts and a loan.)

5 - April - June 1954 Banned Books.
An exhibit of books banned by various agencies religious, political, etc. from classical times to the present. Butler, 3rd floor

6 - April 1954 Morningside Gardens
An exhibit of material relating to the cooperative housing project of which Columbia is a sponsor. Butler, Lobby

7 - May 1 - 14, 1954 Intercollegiate Zionist Federation of America
Material relating to this Federation. Exhibit sponsored and installed by this organization. Butler, Lobby

8 - June 1, 1954 Commencement Day
A selection of book mss from recent gifts by authors. Butler, Lobby

GIFTS
July 1, 1953 - June 30, 1954

Donor	Item	Valuation
Miss Betty Abrams Crown Publishers	Original ms. of Louis Paul's latest novel, The Man Who Came Home.	$ 25.00
Mr. Seymour Adelman - A Friend	Collection of 21 mss. and printed items.	200.00
American Bible Society	Washington Hand Press manufactured by the Robert Hoe Company (19th century)	150.00
Mr. Winslow Ames	Francis Bacon's Instauratio Magna, London, 1620.	275.00
Mrs. Reginald Barclay	Maria l'Hommedieu Fahys' Two Years Abroad, 1887-89. Bound typescript. Gift of her daughter.	25.00
Professor Adriaan J. Barnouw	William Rough's Poems, Miscellaneous and Fugitive, Now First Collected by the Author on His Preparing to Leave England 1816, inscribed to the author's wife.	25.00
	James Thomson's The Seasons, London, 1744. Autographed by the author.	20.00
Professor Jacques Barzun	1. Additions fo the Berlioz Collection: a. Newspaper clippings - 1 box b. Programs - ca. 1 box c. Periodical - American Record Series - 15 issues, 1951-54. d. Books - 19 e. Music - 4 2. Twelve letter files containing papers and correspondence of Prof. Barzun's pertaining to his book, Teacher in America, History Department, Naval History, Humanities, Student Recommendations, and University Committees. Of these letter files Prof. Barzun's correspondence relating to Teacher in America and Naval History have been kept in Special Collections and all the others have been deposited in Columbiana.	Over 100.00
Judge George R. Beach	Theodore L. DeVinne's Manual of Printing Office Practice, New York, Press of Ars Typographica, 1926.	10.00
Mr. James Warner Bellah	James Warner Bellah's The Valiant Virginians, New York, Ballantine Books, 1953. Proof sheets and published Ballantine editions.	5.00

Donor	Item	Valuation
Mr. Alfred C. Berol - A Friend	Swinburne, Grace Darling, London, 1893 (Wise presentation copy) Swinburne, A Word for the Navy, London, Redway, 1887 (genuine edition). 16 Thomas S. Wise forgeries.	180.00
	12 Thomas S. Wise forgeries.	120.00
Mrs. Henry Beston (Elizabeth Coatsworth)	Original ms. and first edition of her recent novel, Mountain Bride. Under the name of Elizabeth Coatsworth.	27.75
Prof. and Mrs. Joseph L. Blau Friends	Tractatus de Incarnatione, 17th-century ms. copy of an earlier religious thesis.	50.00
Mr. Millen Brand	Millen Brand's Local Lives, ms., Ms. of article, "How to Read The Human Comedy", and more parts of Some Love, Some Hunger, ms.	? 50.00
	Millen Brand's Some Love, Some Hunger, ms. " " Poetry, ms.	50.00
Prof. Dorothy Brewster - A Friend	Inscribed copy of Raymond Weaver's Herman Melville, New York, 1935. (10-) Four A.ls.s. from Carl Van Doren, Thomas Mann, Martin Anderson Nexö and Kristmann Gudmundsson. 90 -	100.00
Mr. Charles Brombach	Charles Brombach's The Canadian Phase of Lincoln's Murder, Philadelphia, Pa., 1935. (This was acknowledged by Mr. Berthel.)	?
Carnegie Endowment for International Peace	Material from the archives of the Carnegie Endowment for International Peace, ca. 1913-1950. 198 cartons of material.	500.00
Mr. Jacques Chambrun	2 t.ls.s. by James Truslow Adams	?
Prof. Donald L. Clark - A Friend	Columbia Poetry, 1931-1941. Columbia Verse, 1897-1924. Copy, 1924-1930. New Copy, 1931 and 1932.	25.00
Mr. Frederick Coykendall- A Friend	A collection of 103 items mostly comprising editions of poetry by English and American authors, but including a run of 36 items in the well known "Keystone" series of British novels, published by John Lane in London from 1894-1897.	2498.57
Mr. Hawthorne Daniel	3 t.ls.s. by James Truslow Adams	?
Mr. Alfred Dashiell (on behalf of the P.E.N.)	l.t.s. by James Truslow Adams, 3 cables by Adams to Alfred Dashiell and 3 cables by Dashiell to Adams.	?

Donor	Item	Valuation
Mr. Malcolm Decker - A Friend	Captain S. F. DuPont's Extracts from Private Journal Letters, Wilmington, Del., Ferris Bros., 1885. $250.00. Paul C Henderson's Landmarks on the Oregon Trail, New York, Peter Decker, 1953. $25.00.	$275.00
Governor Thomas E. Dewey	5 t.ls.s. by James Truslow Adams.	?
James F. Drake Incorporated	Original drawing of illustration on page 55 of Palmer Cox's The Brownies Through the Union, New York, Century Co., ca. 1895.	25.00
Mr. John Edmunds	16 items produced by Adrian Wilson at the Sign of the Interplayers in San Francisco.	10.00
Mr. and Mrs. Solton Engel - Friends	Collection of 13 first editions of Beatrix Potter's The Peter Rabbit Books. $300.00. Rare first edition of Sarah Austin's translation of The Story Without An End, London, 1834. $15.00.	315.00
	Gibbon, Decline and Fall of the Roman Empire, London, For W. Strahan and T. Cadell, 1776-88. 6 vols, 1st issue throughout. $5,000. Poe, Edgar Allan, Al Aaraf..., 1st edition, with a presentation inscription by Poe's sister, Rose, Baltimore, Hatch & Dunning, 1829. $4,000.	9,000.00
Prof. Austin P. Evans	Manuscript affidavit of executorship and inventory of the possessions of the deceased. Copy (ca. 1400) of an original, dated August 22, 1384, together with transcription and translation.	50.00
Mr. Theo. Feldman	Robert Browning's copy of Faust, inscribed to him by the translator, Archer Garney. London, Senior, Heathcote, & Senior, 1842.	50.00
Miss Maria Antonia Field	Maria Antonia Field's Where Castilian Roses Bloom. Memoirs of Maria Antonia Field, San Francisco, Grabhorn Press, 1954. Inscribed by the author.	?
Mr. Ian Forbes Fraser	33 vols. inscribed by Brander Matthews.	165.00
Mr. Walter Leland Frazier	Jewett, Clara L. and McAleer, Helen Jewett The Story of Grace Church in Cortland, New York, Cortland, N. Y., Grace Church, 1938. Malleville by the author of the Rollo Books, New York, Harper & Brothers, 1850. Tuthill, Mrs., I Will Be A Gentleman, Boston, Wm. Crosby and H.P. Nichols, 1852.	Less than $100.

Donor	Item	Valuation
Mr. Harry G. Friedman - A Friend	Dialoghi di Amore, composti per Leone Medico Hebreo, Aldi Filii, Venice, 1549.	25.00
	7 early ms. documents.	135.00
	Daniel, Samuel, The Collection of the History of England, 1626. $25.	270.00
	Kinzie, Mrs. John, Wau-Bun, N.Y., 1856. $10.	
	Kleiner, Gottfried, Prediger und Hirten-Stimme, 1739. $25.	
	Milton, Paradise Regained, 1671. (with Samson Agonistes) $100.	
	Serres, John de, A Generall Historie of France, London, 1611. (continued by Ed. Grimeston) $10.	
	Theocritus, Bion and Moschus, Idylls and Epigrams, Bibliophile Society, 1905. $10.	
	Veterum Scriptorum, qui Caesarum et Imperatorum Germanicorum, Frankfurt, 1584. $50.	
	Manuscript. Doctor's degree in canon law granted to Joseph de Arce Cabrera, Rome (?), 1642. $40.	
	Elzevier folio Bible, Amsterdam, 1669, 2 vols.	125.00
	Schwenter, M. Daniel, Deliciae Physico-Mathematicae, 1636.	10.00
Mr. Paul W. Garrett (on behalf of General Motors Corp.)	Photostats of 39 letters written by James Truslow Adams.	?
Mr. Harold Ginsberg	2 t.ls.s. by James Truslow Adams.	?
Mr. Lawrence H. Gipson	9 t.ls.s. by James Truslow Adams.	?
Mr. John D. Gordon	John D. Gordon's George Gissing 1857-1903. An Exhibition from The Berg Collection, New York, The New York Public Library, 1954.	?
Mr. Ralph Green	Ralph Green's A History of the Platen Jobber, Chicago, 1953. Inscribed by the author.	10.00
Mrs. Robert M. Haig	Correspondence and manuscripts of the late Robert Murray Haig, Professor of political economy, Columbia University. 47 cartons and 24 correspondence files.	500.00
Haile Selassie I, His Imperial Majesty, Emperor of Ethiopia.	Manuscript on vellum, illuminated, of "The New Testament" in Geez and Amharic. Signed by His Imperial Majesty Haile Selassie I, and presented on the occasion of his being given the degree of Doctor of Laws by Columbia University.	Over 100.00
Mr. Henry Hazlitt	3 t.ls.s. by James Truslow Adams.	?
	17 t.ls.s. by James Truslow Adams	?

Donor	Item	Valuation
Mr. Judah A. Joffe - A Friend	The Floral Gift, from Nature and the Heart, edited by Mary Chauncey, New York, 1846. Benjamin Franklin's La Science du Bonhomme Richard, Paris, 1825. H. Joseph/Barrett's Life of Abraham Lincoln, Cincinnati & New York, Moore, Wilstach & Baldwin, 1865. Causerie, Boston, Roberts Brothers, 1880. Inscribed to William Dean Howells. George Stewart, Jr.'s Evenings in the Library, St. John, N.B., R.A.H. Morrow, 1878. Inscribed to William Dean Howells.	20.00 20.00
Mr. Orrin G. Judd	14 t.ls.s. by James Truslow Adams. 25 t.ls.s. by James Truslow Adams.	? ?
Mr. Edwin Patrick Kilroe Bequest of	18 titles to be added to the Kilroe Collection of Tammaniana.	100.00
Mr. and Mrs. Manuel Komroff	The Manuel Komroff Collection - 1st part. Consisting of 44 items, including mss., typescripts, and published books representing Mr. Komroff's activities as an author and editor, autograph letters, and inscribed copies of the works of various well-known authors.	Over 100.00
The Kress Library of Business and Economics	William Scott's An Essay of Drapery 1635, Boston, Baker Library, Harvard Graduate School of Business Administration, 1953.	?
Mr. Arthur Krock	3 t.ls.s. by James Truslow Adams.	?
Mr. Valerien Lada-Mocarski - A Friend	Lenin, Nikolai, What is to be Done? (In Russian), Stuttgart, 1902. $400. Lenin, Nikolai, One Step Forward, Two Steps Back (In Russian), Geneva, 1904. $200.	600.00
Mr. Thomas S. Lamont	4 t.ls.s. by James Truslow Adams.	?
Mrs. Ed. Lyndon	Fred Mayer's Static and Dynamic Causes of the Secession of the South, March, 1940. Typed and in a binder.	25.00
Mr. W. A. Lyon	Epictetus Enchiridion, Oxford, Sheldon, 1680.	10.00
Mrs. Daniel Gregory Mason Joe	A collection of over 2000 pieces. Books, papers, and manuscripts comprising letters, business papers, composition scrapbooks, other scrapbooks, and scores, printed and manuscript.	?
Miss Henrietta Mason	Henrietta Mason's White Orchid, manuscript. Her first novel.	25.00
Mrs. Eleanor Metcalf	Professor Raymond M. Weaver's Herman Melville: Mariner and Mystic, typescript.	25.00

Donor	Item	Valuation
Howard S. Mott - A Friend	George C. Anthon's Narrative and Documents Connected with the Displacement of the Professor of the Greek Language and Literature in the University of the City of New York, April 2d, 1851, New York, J. R. Winser, Printer, 1851.	5.00
	Swinburne, Siena. Thomas S. Wise forgery. Swinburne, Dead Love. Thomas S. Wise forgery. Rossetti, Verses. Thomas S. Wise forgery. Swinburne, Grace Darling.	50.00
	James Branch Cabell's The Cream of the Jest, New York, Robert M. McBride & Company, 1917. $5.00. James Branch Cabell's The Eagle's Shadow, New York, Doubleday, Page & Company, 1904. $10.	15.00
Prof. Allan Nevins - A Friend 1953-1954 over a 2-year period.....	Collection of the personal and professional correspondence of Professor Allan Nevins including mss. and notes for his writings and the World War I diaries and letters of Brand Whitlock.	5,900.00
To 15 Oct. 1953.	Collection of his papers.	500.00
Mr. Wilhelm Obkircher	Wilhelm Obkircher's: 3 titles in one book: "Wahl", "Wilhelm Kuhner", "Unschuldig"; the second book has 2 titles: "Opfer" and "Kurt und Marianna"; and the third book's title is "Falscher Griff" (a play in three acts). Author's typescripts with notes in his hand.	?
Mr. Lithgow Osborne	New York State Crime Commission - Papers relating to investigation of waterfront crime, 1952-53.	?
Prof. William A. Owens	William A. Owens' Slave Mutiny. Original ms.	25.00
Mr. Wyman W. Parker	Wyman W. Parker's "Printing in Gambier, Ohio, 1829-1884." Reprinted from the Ohio State Archaeological and Historical Quarterly, vol. 62, no. 1, January 1953. Wyman W. Parker's Check List of Gambier, Ohio, Imprints 1829-1884.	5.00
Pierpont Morgan Library	Italian Manuscripts in the Pierpont Morgan Library, New York, The Pierpont Morgan Library, 1953.	20.00
Mr. Leon Pomerance	Marius Audin's L'Épopée du Papier, Paris, Éditions Elzévir, 1945.	5.00

Donor	Item	Valuation
Mr. Edmund Astley Prentis - A Friend and Mrs. Katherine Prentis Murphy	Benjamin Franklin a.l.s., 1 p., Philadelphia, Oct. 27, 1753. To Rev. Samuel Johnson at Stratford, Conn. $600.	710.00
	Breviarium, Antwerp, Plantin, 1703. Dr. Samual Johnson's copy. $100.	
	N. F. Moore's An Address to the Alumni of Columbia College, New-York, Columbia College Library, 1848. $10.	
Mr. George G. Raddin, Jr. - A Friend	3 a.ls.s. of Pierre Menard. 1 a.l.s. of Edmond Menard (son of Pierre Menard) to his mother.	50.00
Dr. Herman S. Riederer	Ludwig Riederer's Dictate über Physik für Ludwig Riederer, 1853. ms. Written at the age of 16. Ludwig Riederer was the father of Dr. Herman S. Riederer.	10.00
Mrs. Benjamin Rogers	36 letters from Mark Twain to Mrs. Rogers dated from about 1906-1909.	1500.00
Mr. Robert E. Schmitz	Collection of letters, documents, and photographs relating to the members of the Ward Family of New Jersey, 1795-1873. The material occupies 2 ms. boxes.	100.00
Prof. Robert L. Schuyler - A Friend	Helen Evertson Smith's Rebels and Royalists of the American Revolution. Ms. copy. Miss Smith was a third or fourth cousin of Prof. Schuyler.	25.00
Mr. William J. Strassburger Bequest of	Collection of medallions and 2 cabinets for their display and housing.	?
Mr. Horace Taylor	Christian Juncker's Das Guldene und Silberne Ehren-Gedachtniss des Theuren Gottes Lehrers D. Martini Lutheri..., Frankfurt, 1706.	?
Mr. Walter Toscanini	Book dealers and auction house catalogues, many leather bound. (225 vols.)	225.00
Mr. Edward Van Winkle	Samuel L. Mitchell, The Picture of New York...New York, 1807.	10.00
Mrs. Alice H. Wadsworth	1 t.l.s. by James Truslow Adams,	?
Mr. Stark Young	Stark Young's Immortal Shadows, ms.	25.00

SLS BOOK COLLECTING POLICIES

SLS attempts to secure books, serials and pamphlets in the subject fields listed below, by purchase or "begging".

Primary

I. Material on library science which now or in the future will probably be needed by research workers and students.

Includes:

a) Bibliographies of all kinds
b) Documentation
c) Care and use of archives (probably overlapping with Law Library)
d) Photographic reproduction, except purely technical works
e) Catalogs and other publications of libraries
f) Bibliographic manuals and material on research methods
g) Books about children's literature
h) Book reviewing media
i) Directories which include libraries and (or) research centers
j) All material about library administration, techniques, history, etc.

Excludes:

a) Duplicates of material in other Columbia libraries unless need is great or time enouph is sved in doing reference work to make up for cost of acquiring and handling second copies. (i.e., SLS would purchase books on library architecture, but would depend on Avery for periodicals or books which have short articles on the subject).
b) Books in any languages other than English unless outstanding or requested, for countries where developments are covered by periodicals which we receive regularly.

II. Books in the subject fields assigned as required reading to SLS students, or strongly requested by faculty.

Includes:

a) Reference books
b) Histories, "landmark" books and texts in Social sciences, Natural sciences and Humanities.

Excludes:

a) Material outside well-known reference books in the following fields, unless content is largely devoted to library techniques:

Law
Medicine
Music
Fine Arts
Applied sciences

Primary, exclusive of Teachers College

III. Material in the field of education.

Includes:

a) Adult education, except literary education
b) Reading and readability as might affect public or school libraries or information on who reads and why SLS has not made any effort to cover the growing field of research on the improvement of reading in adults. There is an increasing demand for this on the part of Columbia students and faculty, and someone should take over the field.
c) Child and adolescent psychology and related materials when requested to buy by faculty. Though we do not try to get everything in this enormous field.
d) Audio-visual education, rather unevenly, no real policy.
e) Higher education, including college catalogs, publications of associations, material on administration and, in some cases, curriculum. Whatever we purchase on how to teach in a university is used by faculty and more would be used if SLS had it.
f) Unesco publications not in International Law Library.

Excludes:

a) Anything on elementary or secondary education not specifically requested and even some which is requested.
b) Histories of colleges and universities which our budget will not allow us to buy. Would like to know who does check for, for General Library.
c) Magazines outside of the obvious, even though asked for a good deal.

IV. Material on communications.

Includes:
a) Books assigned for required reading or needed year after year by SLS students.
b) Free and inexpensive material, especially on radio, television and movies.
c) Educational use of all media.
d) Reference books.

Excludes:
a) Advertising (Business Library)
b) Script writing and scripts(Journalism)
c) Technical information (Engineering)
d) Expensive material on sociological aspect which we think Burgess will get
e) Information about newspapers (Journalism)

V. Material in the field of book arts.

Includes:
a) Books assigned as required reading
b) Publishers' history and publishers' catalogs, etc.
c) Book selling

Excludes:
a) Second hand dealers' and auction catalogs and information
b) Manuscripts
c) Book illustration
d) Printing
e) Copyright (Law Library)

Primary
VI. Children's literature.

Includes:
a) About 300 dollars a year for new publications, usually selected from NYPL annual list.
b) A number of publishers' gifts
c) Occasional purchases for Children's Historical, selected by Bancroft Committee, not by SLS.

Columbia University Libraries

INTERDEPARTMENTAL MEMORANDUM

TO: Mr. Baughman

FROM: A. H. Bonnell

Historical Map Collection:

The Historical Map Collection was transferred from Geology Library Map Room to Special Collections in May 1954 and consists of approximately 565 unframed and 29 framed maps. The latter are hung at various points on the campus. The collection proper includes chiefly political maps of the world, the continents, countries and parts thereof, dating from the 16th century to the present. The largest group are maps of North America.

To be added to statistics of holdings -- 594

Uncatalogued Books and Serials in Special Collections - June 30, 1954

Benjamin, Park (Serials including Literary Annuals)	175	
Berlioz	130	
Gift '54	24	
Uncat. 6/30/54	154	
Children's Historical	1500	
Conway	306	
Coykendall Serials	ca 23	titles
	ca 184	volumes
Crane, Hart	38	
Crane, Stephen	74	
Dale	1000	
Harris Oliphant	116	
John Wesley Hill	150	
Hitchcock	88	
Hoe	33	
Johes, Thomas	238	
Kent	1480	
Kilroe Books	37	
Serials	110	
Lodge	1320	
Purchase 53-54	101	
Uncat. 6/30/54	2021	
Matthews	489	
Gift 54	33	
Uncat 6/30/54	522	
Manuscript books ("X")	165	
Microfilm	ca389	reels
Plimpton	11002	
Acquis. 53-54	12	
Uncat 6/30/54	11014	
Spanish & Mexican books (Salmans)	160	
Seligman	23869	
Catalogued 53-54	2178	
Uncat. 6/30/54	21691	
Smith	9011	
Purchase 53-54	34	
Uncat 6/30/54	9045	
Spinoza	3933	
Typographic	13934	
Science (to be transferred)	4006	
Transferred to G.L.	175	
Transferred to Spec Coll	182	
To be transferred	3649	

Total Uncatalogued 6/30/54	73296	
Books	72599	
Serials	308	
Microfilm	389	

SCHOOL OF LIBRARY SERVICE

REPORT OF THE LIBRARIAN

1953 - 1954

CONTENTS

Text 1

Circulation Statistics 5

Inter- and Intra-library Loan 6

Serials Statistics 7

Bookstock 8

Staff List 9

ANNUAL REPORT, 1953/54
SLS Library

1953/54 has been a difficult year for the SLS Library, though there are few outstanding events to record in this report. The major change, the transfer of supervision of the library from Butler Division to Special Collections, in July, 1953, went off smoothly. To us the move still seems logical and sensible, and has caused no difficulty.

A partial reason for and a result of the transfer was the moving of most of Butler Library microfilms to the SLS section of tier 12 of the stacks. This caused more confusion and work at first than was anticipated. The holding of a workshop on science librarianship in Room 604 delayed us a week, and various other reasons caused the the transfer period to extend over the opening of the fall term. Now that the moving is done, the desired results seem to have been obtained. The extension of hours of service has been of use to some patrons; the larger quarters seem to be appreciated; and the desk assistants at SLS carry on the service adequately. There does seem to be a need for contracting for skilled inspection of the expensive equipment at regular intervals, since this is going to be the main difficulty at SLS.

It is hard to describe why the year seemed so hectic to the librarian. One reason was poor foresight on the part of the librarian, who on the basis of work load of two previous years volunteered to take a cut in professional help. Mrs. Gertrude Halpern on a twenty hour a week basis replaced a full time FL. The increase in circulation all

along the line, as shown by the attached figures, we could have taken in our stride. However, the number of visiting or replacement members of the teaching staff of the School, and the resultant constant shifts in reading lists and methods of giving assignments, the restlessness of the students who were upset by changes, the time spent in explanations to the new faculty, greatly increased the load of work behind the circulation of each book recorded.

The changes in the office of SLS, the curtailment of the staff there, the new members of the office force, have not so much added to our work as made us reluctant to ask for information and assistance. The SLS Library was not in a position to do as much to aid in the readjustment as it would have liked. We could not take on regular extra duties, since the professional staff was barely adequate to take care of the library work, though Mrs. Halpern worked hard and put in a good deal of overtime, and Dorothe Kuehl uncomplainingly and well did much work which would normally be classed as professional. The larger number of foreign students and the continuing increase in the percentage of part-time students made the life of the desk assistants more difficult. Another problem which grew as the year went on was the theft of books and periodicals from the reading rooms and stacks, obviously by one or more of our own students. This caused bad public relations and minor crises almost daily at one period, since our collection does not duplicate widely. All shelves have now been read and we know that the volumes are gone, not just misplaced, but inventory has not been taken so that the exact extent of the loss has not been determined.

The work on the Bicentennial caused an increase in reference questions and the resulting publicity may have caused the increase in the load of visitors seeking information from the librarian. More professional time than in previous years has been spent, not so much on reference questions, but on long conversations with visitors who want library information. Staff changes caused the usual delays, and we wish there were a way of paying desk assistants and pages enough so that a more permanent group could be built up.

However, despite the difficulties mentioned above, we did get all our routine work done except the biennial inventory, which should have been begun June 1, 1954. Some extra jobs were accomplished. Mrs. Bennett last summer claimed for the Publishers' Collection. No claiming has been done for the College Catalog collection, but it is in excellent order, and up-to-date except in the case of summer school catalogs. The periodical check file and binding are up-to-date. Mrs. Halpern has weeded out a great deal of unused material from the juvenile rooms, and has set up a new time- and space-saving system for taking care of additions. New children's books will no longer be cataloged until they have been listed in one of the standard guides, but will be made available for inspection and loan on open shelves. The pamphlet files are still in a chaotic looking condition, but little can be done to make them more usable until some hundreds of titles can be cleared out and sent to be cataloged as serials.

We are looking forward to our major project for next year, the adding to SLS of the circulating collection on graphic arts. This will cause some work in shifting our present collection, but plans

have been made to keep the confusion to a minimum. We refuse to be too optimistic this year, but we hope that the change will be made without hardship to our patrons and to the benefit of the Libraries as a whole. We also hope that courses in the School will become more stable, and that a permanent faculty will allow us to continue the special services which we have always offered to each member. The tempo of our life is set by the tempo and atmosphere of the School, to the interest of which we will continue to devote most of our time, thought, and affection.

Respectfully submitted,

Martinla Milcox,
Librarian
School of Library Service

SLS Circulation Statistics
1953-1954

	USE IN BUILDING						CIRCULATION				
	RESERVE				NON RESERVE						
	Books		Coll. Cat.								
	Signed	Shelving	Signed	Shelving	Signed	Shelving	Reserve	Non Reserve	Rental Res.	Microfilm	Total
July	5188	513	627	856	1799		806	1509	186	88 *	11364
Aug.	2462	459	410	462	1578		467	743	47	115 *	6628
Sept.	1167	287	473	346	1081		157	291	12	44	3814
Oct.	5278	521	654	596	1653		857	1129	64	104	10856
Nov.	3488	874	346	237	2190		563	1128	42	66	8934
Dec.	1925	333	594	472	1521		373	1252	17	132	6619
Jan.	2562	225	1164	832	1285		1241	792	43	100	8244
Feb.	3392	317	705	466	1180		389	809	49	97	7494
March	3052	422	1017	651	1735		492	1182	46	198	8795
April	1795	445	978	814	1450		303	900	24	385	7094
May	2058	285	584	697	1386		314	584	50	340	6298
June	19	85	138	247	235		27	48	--	58	857
Total	32386	4766	7690	6676	17093		5989	10457	460	1480	86997
1952-53	30170	6470	7675	7027	16020		5390	9180	364		81044

* Loaned by Sp. Coll.; not in Totals

School of Library Service

1953-1954

Annual Statistical Report

Inter- and Intra-Library Loans

	Inter-lib. Loan	Local Inter-lib. Loan	Intra-lib. Loan	Photo-graphic	Technical Service	Total
July	23	6	-	8	84	121
Aug.	3	-	-	3	84	90
Sept.	11	-	8	4	188	211
Oct.	15	18	-	4	51	88
Nov.	18	-	-	1	51	48
Dec.	10	3	-	2	54	49
Jan.	7	2	1	1	23	34
Feb.	29	6	3	10	32	79
March	31	3	5	5	46	90
April	29	3	-	2	30	64
May	23	2	-	1	43	66
June	-	-	-	-	22	22
Total	198	43	17	41	668	962

School of Library Service
1953/54

Month	Periodicals Added	Routed to Faculty	Routed to Staff	Coll. Cat. Added
July	726	18	62	406
Aug.	424	9	48	209
Sept.	685	6	62	101
Oct.	833	40	69	159
Nov.	814	42	73	237
Dec.	742	32	45	197
Jan.	808	51	70	230
Feb.	754	40	51	154
March	1243	51	60	209
April	915	53	59	199
May	676	17	84	234
June	291	-	24	47
Total	9086	357	707	2352
1952/53:	8072	383	675	2190

School of Library Service Library

BOOKSTOCK as of June 30, 1954

CLASS	SUBJECT	TITLES	VOLUMES
000-019	Bibliography	4049	5378
020	Library science-theory	2218	6967
021-024	Library science-general	1122	1732
025	Administration of libraries	1729	3342
026	Special Libraries	464	919
027	Public & college libraries	3724	11383
028-029	Reading & literary methods	1551	2586
030-099		394	665
100		206	227
200		38	51
300 except 370		812	2069
370	Education	2002	5586
400		120	156
500		134	208
600		1162	1873
700		155	252
800		536	740
900 & B		634	1034
Fiction and Series		356	715
Sutliffe-Shaver		340	450
LS	Reference room	1564	7012
Juvenile		5125	5729
Children's Historical (estimated)		500	500
TOTAL BOOKSTOCK June 30, 1953		34247	69444

Staff List
1953/54

Professional
Barthula Wilcox
Bertrude Halpern

Desk Assistants

Dorothe Buchti	
Jerry Garfinkle	
Patricia Bennett	7/53-4/54
Edward Ortiz	7/53-3/54
Margaret Forstner	4/54-
Archibald Welton	7/53-8/53
Frank Fasick	5/54-
John Whittum	3/54-5/54

Pages

Stanley Lubman	7/53-8/53
Richard Fauvelle	11/53-5/54
Don Judd	5/54-
Gerald Kaser	6/54-
Jessie Hill	8/53-2/54
M. G. Kaye	9/53-11/53
Robert Roth	8/53-9/53
James Quinn	3/54-5/54

Unless otherwise noted, the employee worked the full year and (or) is still on the payroll as of July 1, 1954.

ORAL HISTORY RESEARCH OFFICE

Columbia University

Annual Report

1953-1954

The Oral History Research Office has successfully continued in 1953-1954 to accumulate--as it has in the previous five years of its history--the reminiscences of men and women of large affairs. Dr. Louis M. Starr and Dr. Harlan B. Phillips operated out of the New York office while Mr. Dean Albertson continued as the office representative in Washington, D.C. All tape recorded during the year and manuscripts processed into final form for submission to the Special Collections Department were handled by the staff of the New York office. Not the least factor in the office's success has been the continuity and effectiveness of its personnel who are, at once, source of its techniques and artisans in their practice.

There have been changes in personnel during the year. Mr. Wendell Link, whose gentle--but no less effective--skills had adorned the office from April, 1950, left his position as assistant director for what then seemed to him greener pastures. Miss Ruth W. Bryan, the original secretary of the office when it was established in February, 1949, was, in our view, needlessly sacrificed to an old age which she bore gracefully. Had the University policy regarding her continued employment been the measure of her spirit, she would still be with us. That there is continued unrest abroad pierced Oral History's somewhat monastic simplicity by the departure of Mrs. Monica Friedman to join her husband, currently on a tour of duty with the U.S. Army in Oklahoma. Mrs. Friedman had completed two years on the staff and was regarded by all as its bellwether.

These unwelcome departures, however, were not without their compensation. They pointed a period of self-examination out of which the office emerged the stronger. Stock-taking can be a trying experience on

all involved; ours was accomplished with a minimum of scar tissue. Financial necessity joined hands with the problem of achieving a proper balance between tape transcribed and manuscripts submitted, and a reorganization of the office resulted.

At the end of our last fiscal year the office had actually transcribed 37,000 more pages of rough manuscript than it had submitted in final form to the Special Collections Department. The constant rush of recorded tape placed such a heavy burden on the staff--itself limited by limited funds--that final typing went virtually ignored and threatened, if continued unattended, to inundate us all. Professor Nevins and the office staff concluded that the office could only continue to justify its existence by the number of completed manuscripts it processed and deposited in Special Collections. Specialization within the office and certain stipulated control regulations on interviewers pointed the answer.

Since the skills of the office were taxed by the necessity of transcribing recorded interviews, it was decided to regulate the flow of tape--30 hours maximum per interviewer per month--sufficient to occupy the unquestioned talents of Claudine Tillier, Elizabeth Jean Rumics, and Penelope Pappas. It was further decided by Professor Nevins and the administrative library authorities who were consulted that the office hire final typists who would work on a page-rate basis and whose employment would fluctuate with the amount of rough manuscript on hand ready for final typing. This new system, instituted in October, 1953, has produced

for the first time in the history of the office a reasonable balance between current work and the final processing of past work. 12,840 pages of rough manuscript resulting from the transcription of current interviews was almost matched by the 10,291 pages of final typing. Not all of the latter are as yet ready to be submitted to the Special Collections Department. We now find that proof reading and indexing, two necessary functions in our publication of limited editions, lag behind because there are too few on the staff and little coin in our coffers to increase its size. That the Oral History Research Office has been able to achieve the balance it has this year, however, is convincing testimony to the resourcefulness and competence of its staff.

1953-1954 Summarized

The work accomplished by the Oral History Research Office during 1953-1954 is presented in some detail in the four exhibits which follow.

Exhibit I

This exhibit presents statistics which show the work done each year in the life of the office. The number of people interviewed remained virtually the same as the number for 1952-1953. The number of interviews showed some decline over last year. After Mr. Link's departure in October, 1953, his place remained vacant until Dr. Louis M. Starr joined the staff in April, 1954. The number of hours tape recorded during the year declined somewhat, but the figure is quite in keeping with the problem of performance

which the office confronted, the solution for which has been outlined above. The number of memoirs submitted to the Special Collections Department doubled the number submitted last year and should increase the coming year. Total expenditures for the office were cut by $5,000 over the amount spent in 1952-1953. This was accomplished by cutting the pattern of our work to more closely fit a staff which could be sustained by funds on hand and those hoped for. At the moment there seems no reason why in the year ahead the office cannot continue to function in a reasonably balanced manner and on a similar level of expenditure.

Exhibit II

This exhibit presents a list of the individuals who have been interviewed during the current year, the area of public life in which their careers have been most significant, and the extent of the memoir secured to the present time. This table was designed to provide detailed information to supplement the statistics for 1953-1954 in Exhibit I.

Exhibit III

This exhibit presents the men whose interviews have been completely processed and submitted this year, along with the subject field of the memoir and its length. The classification represents the current availability of a memoir for use by scholars. Those listed as "open" may be used immediately by a scholar with proper credentials. Those listed as "closed" may not be used by anyone in any way at this time.

A completed and submitted memoir includes, in addition to the text, a table of contents and an index to the material.

Exhibit IV

Herein is set forth the year's expenditures necessary to accomplish the work heretofore described. The expenditures are presented both by object and by month.

* * * * * *

Every effort was made during the year to continue work already undertaken on a commercial basis, and to find important new assignments in that area. The office contracted with the McGraw-Hill Publishing Company to interview a number of men chosen by them on their reminiscences of James H. McGraw and the role of technical publishing in the American economy. A test study was instituted with the Gregg Shorthand people in an effort to interest them in a more complete coverage. Interviewing was conducted for histories of the Ford Motor Company and the Weyerhaeuser Companies currently being written under the auspices of Columbia University. Revenues from these sources has helped sustain the Oral History Research Office. Copies of the interviews held, deposited in Special Collections with other Oral History material, are of permanent value for students of the economic history of the United States. For the Ford Motor Company History, for example, memoirs were obtained from ex-Governor Charles Edison of New Jersey on his and his father's recollections of Henry Ford, and from Dr. Reinhold Neibuhr on his impressions, while a pastor in Detroit, of the conditions of

Ford workers and the operations of the Sociological (Welfare) Department of the Ford Company under Dean Samuel Marquis of the Episcopal Church.

Careful plans were made during the summer and autumn of 1953 for an Oral History project in banking, to be undertaken initially in the Chase Bank, which with its many branches of activity has for some time been the largest banking institution in the world. The project, energetically supported by Vice President Thomas McKittrick and Vice President David Rockefeller, was approved by nearly all the high executives of Chase. Unhappily, the new president, Mr. John McCloy, at the last moment took an adverse view, and the scheme has for the time being been shelved. Every effort will be made to revive it later. The Hanover Bank, through several of its executives, has indicated that it will support a banking project, and it and the Bank of New York Trust Company will shortly be approached with a revised plan.

Plans were formulated for a project in the history of medical education and a medical and surgical project, to be supported by some foundation. The New York Academy of Medicine has associated itself with the Oral History Research Office in supporting the project in medical history, and has broadened the scope of the undertaking. It is hoped that one of the numerous foundations which have aided medical education and public health can be persuaded to finance the project. Dr. Alan Gregg and Dr. Abraham Flexner have assisted with advice.

Some efforts have also been made towards a project in labor history, to be supported by the A.F: of L. and the C.I.O. In approaching the C.I.O.

and the A.F. of L. the Office has had the assistance of Professor Henry David. Both this and the medical project are still pending final action.

Interviews either for industrial studies or to provide specific industries with their own archives of reminiscences can bring funds to support the Oral History basic research program. However, the labor of preparing and pushing projects of this kind is so great, and the responses so uncertain, that the Oral History Research Office has turned to an alternative mode of support. This is an arrangement by which six or eight libraries, in as many parts of the country, shall contribute to our future operations in return for copies of the memoirs obtained. The Office would thus be converted, in large degree, into a cooperative venture, though as Columbia University would bear the largest share of costs it would retain the main direction. The chief difficulty in working out this arrangement will lie in making certain that restrictions on manuscripts will be absolutely respected. But even if as few as six other libraries would agree to contribute as little as $2,000 annually, the Oral History Research Office would at once gain greater stability and energy. Every effort will be made in coming months to explore the possibilities of this cooperative arrangement. The Duke University Library has already made an encouraging response to tentative inquiries.

The Bancroft Fund of Columbia University and the Old Dominion Fund have provided the fundamental support making the work of the office possible. With the increasing success and usefulness of Oral History, the thanks due these supporters for their faith in an idea expands.

EXHIBIT I

COMPARATIVE STATISTICS 1948-1954

	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54	Total
Men Interviewed	21	82	50	48	64	66	331
Interviews[1]	105	263	323	483	443	327	1,944
Hours Interview Recorded	145	327	444	600	882	516½	2,914½
Pages Manuscript[2]	2,858	7,423	12,743	15,645	18,590	12,840	70,135
Memoirs Submitted[3]	7	35	35	14	17	34	142
Pages Submitted	648	3,026	9,116	2,817	5,039	6,742	27,388
Expenditures	3,715.31[4]	15,023.84	26,081.66	30,123.52	35,209.69	30,864.08	141,081.10

1 Single recording sessions lasting two hours or less
2 Total number of pages transcribed from recorded tapes
3 Series of interviews with individual completed, manuscript edited, processed, and placed in Archives of the Library
4 Nine and one-half months operation

EXHIBIT II

WORK IN PROGRESS 1953-1954

Name	Field	Hours Interview Recorded	Pages Manu-Script
Alger, George W	Legal	¼	10
Annett, Fred	McGraw-Hill	2	64
Astor, The Dowager Viscountess	Social	2½	81
Baker, Moses	McGraw-Hill	1	21
Baldwin, Roger	National	24 3/4	726
Barnes, Joseph	Journalism	2 3/4	106
Beard, Robert	McGraw-Hill	1	37
Beard, William K.	McGraw-Hill	1	33
Benjamin, Curtis	McGraw-Hill	3	74
Berry, Watson	Journalism	1½	36
Bledsoe, Samuel B.	Agriculture	21	437
Bozell, Harold V.	McGraw-Hill	2	51
Braden, Spruille	International	7½	183
Britton, Mason	McGraw-Hill	2	60
Buxman, William	McGraw-Hill	2	74
Chevalier, Willard T.	McGraw-Hill	4	125
Clark, Maud	McGraw-Hill	1	28
Colvin, Fred H.	McGraw-Hill	1	18
Davis, John W.	National & Legal	6	121
Dean, Gordon	Legal	3 3/4	146
Dickman, Frank	McGraw-Hill	1	29
Edison, Charles	National	5½	241
Emerson, Thomas I.	Legal	60	1056
Fahy, Charles	Legal	20	333
Feiker, Fred	McGraw-Hill	1¼	40
Frankfurter, Felix	Legal	5½	106
Fry, Guy S.	Gregg Shorthand	2	43
Gellhorn, Walter	Legal	18½	514
Hamilton, Carl	Agriculture	34	751
Henry, S.T.	McGraw-Hill	2	61
Jackson, Gardner	National&Agricul.	16	234
Jackson, Robert H.	Legal	1½	36
Jessup, Philip	Legal	4½	106
Kelly, Hugh	McGraw-Hill	2	57
Kirkpatrick, Sidney	McGraw-Hill	1	28
Kobak, Edgar	McGraw-Hill	3½	120
Lane, Chester T.	Legal	6¼	185
Lord, Henry C.	McGraw-Hill	2½	70
McGraw, Donald	McGraw-Hill	1	26
McGraw, James A.	McGraw-Hill	2	49
Madden, J. Warren	Legal	9	170
Marcus, Morris	International	2	43
Maxwell, William L.	Weyerhaeuser	6	139

EXHIBIT II (CONTINUED)

Name	Field	Hours Interview Recorded	Pages Manuscript
Mehren, Edward J.	McGraw-Hill	1½	53
Muir, Malcolm	McGraw-Hill	3/4	22
Niebuhr, Reinhold	Religion	3/4	36
Peabody, William H.	Weyerhaeuser	2 3/4	65
Perkins, Frances	National	39 3/4	1766
Reese, Benjamin H.	Journalism	4	109
Reiter, Bela	McGraw-Hill	2	42
Rowden, Richard	McGraw-Hill	1	30
Sears, George	McGraw-Hill	½	13
Shields, Robert	Agriculture	9	173
Shimko et al.	Gregg Shorthand	2	73
Sloan, Alfred P.	National	1¼	26
Stern, Henry Root	Theodore Roosevelt	¾	21
Stern, J. David	Journalism	8½	111
Swaine, Phillip W.	McGraw-Hill	1	32
Taylor, Telford	Legal	3/4	22
Tenney, George C.	McGraw-Hill	1¼	38
Thompson, James S.	McGraw-Hill	2	53
Tolley, Howard	Agriculture	4	48
Weidig, William J.	McGraw-Hill	2	32
Wickard, Claude R.	Agriculture	133	2705
Williams, James T.	Journalism	7	142
Wilson, M.L.	Agriculture	16	360

EXHIBIT III

SUBMITTED MEMOIRS

Name	Field	MS Pages	Classification
Alger, George W	Legal	538	Closed
Angell, Sir Norman	International	266	Open
Barnes, Joseph	Journalism	300	Closed
Breckinridge, Henry	National	454	Closed
Cardon, P.V.	Agriculture	817	Closed
Davenport, Frederick M.	National	104	Closed
Farr, Barclay	Theodore Roosevelt	33	Open
Griscom, Lloyd	International	126	Open
Hayden, Philip	Nicholas M. Butler	12	Open
Henshaw, Fred	Agriculture	100	Closed
Morrill, Chester	Agriculture	315	Closed
O'Brian, John Lord	Legal	624	Closed
Pell, Herbert C.	International	666	Open
Stern, Henry Root	Theodore Roosevelt	21	Open
Tapp, Jesse W.	Agriculture	225	Closed
Taylor, Henry C.	Agriculture	174*	Open
Wadsworth, James W. Jr.	National	458	Closed
Warnshuis, A.L.	International	160	Open
Weyerhaeuser Industry	Timber	1,147	Closed
White, John Campbell	International	141	Open
Windels, Paul	National	25	Closed
		6,268	
Alexanderson, Ernst	Radio	64	Open
Breitenbach, Harry S.	Radio	11	Open
Brown, William Wilbur	Radio	29	Open
Hart, Herschell	Radio	24	Open
Hedges, William S.	Radio	129	Open
Kirchhofer, Alfred H.	Radio	122	Open
Love, Edgar J.	Radio	16	Open
Scripps, William E.	Radio	35	Open
Sowell & Oliphant	Radio	34	Open
Ward, J. Truman	Radio	11	Open
Whalen, Grover	Radio	27	Open
White, Rex C.	Radio	20	Open
White, William C.	Radio	52	Open
		474	
Total pages submitted		6,742	

* Eight volumes of Dr. Taylor's unpublished History of Agriculture in U.S. were also submitted with his manuscript.

EXHIBIT IV

EXPENDITURES STATEMENT

1953-1954

BY OBJECT

SALARIES	22,608.38
2 Interviewers	
1 Secretary	
2 Transcribers	
EQUIPMENT	224.61
Electrical - recorders and accessories	
SUPPLIES	979.33
Paper and office	
TRANSPORTATION	1,843.42
To secure interviews	
EXPENSES	5,208.34
Telephone	
Postage	
Equipment repairs	
Final typing	
TOTAL	$30,864.08

BY MONTH

July	3,363.75
August	2,220.26
September	2,426.47
October	2,358.97
November	2,212.42
December	3,030.21
January	2,493.79
February	2,945.97
March	2,562.57
April	2,330.80
May	2,294.07
June	2,624.80
	$30,864.08

ANNUAL REPORT

ARCHIVE OF RUSSIAN AND EAST EUROPEAN HISTORY AND CULTURE

1953 - 1954

Columbia University Libraries
Archive of Russian and East European History and Culture
ANNUAL REPORT: July 1, 1953-June 30, 1954.

Third Year.

On June 30, 1954, the Archive completed the third year of its existence. As the result of three years activity, the Archive has become known to every member of the entire East European emigration as the central instance of deposit of pertaining historical materials. This is attested by our extensive correspondence and the multitude of acquisitions from various countries of Europe, Asia, Africa, both Americas, and Australia.

By now almost every exile is confident that:

1. The Archive always comes to the rescue of all those valuable materials that are threatened by destruction and oblivion.
2. The Archive never pursues any political goals, but rather is dedicated to the historical science, and is always trying to assist the objective scholar in performance of his task.

Main Purpose.

With constant vigilance, the Archive continues to execute its major task of gathering together the historical materials, since if not so gathered, many of those materials would be forever lost to any researchist-historian.

Year's Acquisitions.

According to the Inventory Card Index, the following are the materials which the Archive has collected during the 1953-54 year:

Collections of materials (every collection as a unit) - 22

Manuscripts (mostly memoirs) - 80

Epistolary collections - 11

Special collections of various materials - 44

Of these materials, 60% were acquired on a gift status and 40% were purchased.

Study and Appraisal.

Each acquisition required extensive preliminary study, research of its background, and lastly, the most delicate problem of all, a fair appraisal.

Correspondence Prior to Acquisition.

Almost every one of the materials acquired was the result of an extensive search and lengthy correspondence.

Résumés.

Each acquisition was based on a résumé (summary) concerning its nature and value. The number of these résumés totaled about 120 for this year.

Subject and Person Card Index.

As soon as the acquired materials were read, cards were made out for them to constitute the Subject and Person (Name) Index which should cover all acquisitions.

Use of Materials.

In according with permission from Prof. Ph. E. Mosely, there were 31 Columbia University students visits in the current year. They used memoirs concerning the economic developments in Russia between 1905-1917, M. Gorky in 1910-1914 (Gorky's letters to L. Andreev), World War I, Revolution of 1917, the activities of the Provisional Government, Civil War 1917-1921 and the White movement against Bolsheviks, general situation in the U.S.S.R. in 1930-40, World War II, and the U.S.S.R. in the post-war period, and various materials concerning the revolutionary movement before 1917 (the parties of

Soc.-Rev. and Soc.-Dem.), and the general situation in the U.S.S.R. in 1945-53.

Non-CU scholars paid 26 visits. They used Herzen's letters (1838-1870), memoirs concerning Stolypin and his reform plans in 1911, World War I (Caucasian and Transcaucasian front), Zemstvo and Russian constitutional movement in 1900-1914, and various materials relating to the leaders of the party of Soc.-Rev. Gershuni, Chernov, Zenzinov; DP's and political emigration after World War II.

Informative Editions about the Archive.

The informative pamphlet regarding the Archive (its purposes, its organization, procedure for acquisition of materials etc.) and the reprint of Prof. Mosely's article in the February, 1953, Columbia Library Columns, Vol. II, No. 2, helped to make new connections with more representatives of the emigré circles.

Prospects for the New Year.

Grounds have already been prepared for the acquisition of many materials.

Lev F. Magerovsky.

Lev. F. Magerovsky
Curator, Archive of Russian and East European
History and Culture

LFM:AGC

REPORT OF THE CURATOR OF COLUMBIANA FOR THE YEAR 1953-1954

The statistics for Columbiana for this year are as follows:

Books used	2151
MS. boxes used	891
Visitors	955
Total attendance	2216

This is the third year in which the Bicentennial has taken up the greater part of our time and labor. The above statistics give no idea of the amount of time that has been devoted to projects of the Office of Development, the Bicentennial office and other offices dealing with publicity and public relations. As in the past, numerous articles, radio talks, television shows, movie shorts, etc. have originated in this office.

The writer's more particular contributions to the Bicentennial have concerned the historical exhibition at the Museum of the City of New York, which involved weeks of work, the now famous E.P. Chrystie drawing of the Trinity Church charity school, where the first classes of King's College were held, and the repair and restoration of the model of King's College. The writer has served on the Bicentennial Publicity Committee, and has written a considerable number of the honorary degree citations used in the past year, as well as supplying material for speeches by the President and others. A large force of undergraduates who put together a special historical issue of the Spectator, and another group working on the 1954 Columbian accounted for many hours of our time. A considerable amount of time was given to writers and photographers who produced the article on Columbia in Life.

The writer gave one radio talk and made one television appearance during the year.

Non-Bicentennial activities of the year involved the continuing duties of the Committee on Artistic Property and the doctoral dissertation and examination of Milton Martin Klein on William Livingston. The writer was second reader for this manuscript, and through several years had advised and assisted the candidate.

Important acquisitions of the year were nine boxes of correspondence relating to the Records of Civilization series and eight boxes of correspondence of Council of Research in the Social Sciences. Mr. G.S. Hellman '99 gave us thirty-three volumes mainly relating to his literary activities in college and shortly thereafter, including a file of East and West, a short lived literary journal which he conducted with his classmate William Aspenwall Bradley. We also acquired a typewritten set of the minutes of the University Council up to 1936. The archives of the Lunar Society, a convivial group of New York scientists of the 1880's have come to us. The Astronomy department gave us an interesting bronze instrument which almost certainly dates from King's College days, and is definitely known to have been here in 1787. It was made in London by the "instrument maker to H.M. George III". We also acquired a 16 mm. film of President Butler's installation in April 1902, which runs for four minutes.

Two exhibitions were put up during the year at the request of the Bicentennial authorities: one on New York Governors and Mayors who were Columbia men, and a display of the scrolls and diplomas sent to Columbia by other universities in commemoration of its 200th anniversary.

Material was lent to the library at West Point for a small Columbia exhibition there.

The writer's major publications for 1954 were: The Memoirs of William Cochran in the New-York Historical Society Quarterly for January; a picture article in the New York Times Magazine, 3 January; and Alexander Hamilton's Unfought Duel of 1795 in the Pennsylvania Magazine of History and Biography for July; a popular article using this material appeared from the pen of David Loth in This Week of 11 July. Three more articles will be published during the present calendar year.

Mrs. Anitza Vulovich Shatrich, A.B., has been employed here since September 1953.

Respectfully submitted,

Milton Hallock Thomas

Curator of Columbiana

15 July 1954

Copy sent to Miss Bonnell
Mr. Thomas
Mr. Magerovsky
Miss Wilcox

(Mr. Phillips had a copy sent him)

COLUMBIA UNIVERSITY LIBRARIES

June 11, 1954

Memorandum to Department Heads

ANNUAL REPORTS 1953-54

This is the request for statistical reports from the various administrative units of the Libraries for the fiscal year July 1, 1953, through June 30, 1954. Even though Readers Services units have already submitted material for the 1953-1954 report, you are invited to present, in addition to statistics, summaries of any developments and activities in your Department which you would like to have in the record.

Two copies should be submitted, one for the official files and one for consultation by members of the staff. It is suggested that department reports should be completed and submitted by July 15.

Please standardize the format as follows: 8 x 10½ crown bond with minimum left hand margin of one inch. The Binding Department emphasizes that this is the minimum margin for handling in the binding process.

Richard H. Logsdon
Director of Libraries

sh

CIRCULATION

MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY _____

DATE: 1953-54

	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
Units	1. Signed	2. Shelving	1. Signed	2. Shelving		5
Books			8994			
Unbound periodicals						
Vertical file						
Graphic Materials						
Microfilm			244			
Phonograph Records						
Catalogs						
Rental Reserves						
MS			1142			
SubTotal			10380			5
TOTAL						
Grand Total						10385

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan Service	1
B. Local interlib. loan service	37
C. Intralib. loan service	1044
D. Photo service	142
E. Technical Services	4072
TOTAL	5296

Attendance: Total door count	3893
Attendance: Average spot check	
Hours open during month	2592
Receipts for Rental reserves	

For notes and comments use additional sheet

R3C(552)M2

Reference Letters

274 reference letters were written during the year, July 1, 1953-June 30, 1954.

Gifts

Gift of Haile Selassie I, His Imperial Majesty, Emperor of Ethopia:

> Manuscript on vellum, illuminated, of "The New Testament" in Geez and Amharic. Signed by His Imperial Majesty Haile Selassie I, and presented on the occasion of his being given the degree of Doctor of Laws by Columbia University on June 2, 1954.

June Gifts not acknowledged or cards made

Mr. Berol's gift - Wise forgeries
Prof. Evans' gift - Chronique by Balderic and Chronic D'Arras et de Cambrai by Balderic.